



Office of the State Auditor
Town Financial Reporting Form

Towns Reporting using the Cash Basis of Accounting

Town of: Stanford

For the Year Ended December 31, 2009

Please complete this form per Minn. Stat. Sec. 6.74
and return it by March 1st.

NOTE: THIS FORM SHOULD AGREE WITH THE FINANCIAL STATEMENT TOTALS

This report has been prepared from the records of the town and includes, to the best of my knowledge, all transactions for all funds of the town for the year ended December 31, 2009.

Please provide the address, email address and telephone numbers for the work location(s) at which you conduct local government business.
THIS INFORMATION IS PUBLIC; IT WILL BE AVAILABLE TO ANYONE ON REQUEST.

Contact Information			
Primary Contact:	<u>Brenda</u>	<u>Lee</u>	<u>Springer</u>
	First Name	Middle Name	Last Name
	<u>(763) 464-2320</u>	<u>rbaspringer@netscape.net</u>	<u>Treasurer</u>
	Phone Number	Email Address	Title
Form Preparer:	<u>Brenda</u>	<u>Lee</u>	<u>Springer</u>
	First Name	Middle Name	Last Name
	<u>(763) 464-2320</u>	<u>rbaspringer@netscape.net</u>	<u>Treasurer</u>
	Phone Number	Email Address	Title
Town Board Chair:	<u>Loren</u>	<u>Greg</u>	<u>Daudt</u>
	First Name	Middle Name	Last Name
	<u>(763) 856-2245</u>		
	Phone Number	Email Address	
Town Mailing Address:	<u>5050 281st Ave NW</u>		
	<u>Isanti</u>	<u>MN</u>	<u>55040</u>
	City	State	Zip Code
<input type="radio"/>	I have reviewed the contact information and no changes were required.		
<input checked="" type="radio"/>	I have reviewed the contact information and have made the necessary changes.		
Audit Firm:	_____		
Audit Firm Contact:	_____	_____	_____
	First Name	Middle Name	Last Name
	_____	_____	_____
	Phone Number	Email Address	Title
Cost of Financial Statement Preparation (Outside Vendor):	_____	Cost of Audit:	_____
<input type="checkbox"/>	**Please check if the duties of clerk and treasurer are combined.		
	Indicate date, if change in status in 2009: _____		

For Further Information Contact:

Government Information Division
525 Park Street, Suite 500
Saint Paul, Minnesota 55103
Phone: (651) 297-3682/Fax: (651) 282-2391

E-mail Financial Statements to:
E-mail Questions to:
Web site:

cashtown@auditor.state.mn.us
GID@auditor.state.mn.us
www.auditor.state.mn.us

Type of Entity: Town Name: Stanford

County of: Isanti

SECTION I: REVENUES

For the Year Ended
December 31, 2009

Include all governmental funds, expendable trust funds and component units. Exclude enterprise funds.

		Amount (round to nearest dollar)
TAXES		
1	Property Taxes (include Tax forfeited Property)	1 \$ 474,176
2	Tax Increments (TIF)	2
3	Franchise Taxes - (fee from private sector only) e.g. Cable TV	3 \$ 351
5	Hotel/Motel Taxes	5
6	Gambling Tax	6
7	Gravel Tax	7
8	SPECIAL ASSESSMENTS (include delinquent charges)	8 \$ 35,895
9	LICENSES AND PERMITS	9
INTERGOVERNMENTAL REVENUES		
10	FEDERAL - Community Development Block Grants (CDBG,SCDPG include Entitlements CFDA #14.218,14.219,14.228).....	10
12	- Transportation	12
14	- Emergency Management Aid	14
15	- Other Federal Grants	15
18	STATE - Residential Market Value Credit.....	18 \$ 33,829
19	- Agricultural Market Value Credit	19
20	- Manufactured Home Market Value Credit	20
21	- Taconite Homestead Credit	21
22	- Taconite Aids.....	22
23	- PERA Aid	23 \$ 57
24	- Transportation/Highway User Tax/Gasoline Tax	24 \$ 18,162
25	- Disparity Reduction Aid (DRA)	25
29	- Other State Grants and Aids (police, fire) (payments in lieu of taxes)	29
30	COUNTY - Highways	30
31	- Other County Grants	31
32	LOCAL UNITS - IRRRB Grants.....	32
33	- Other Local Units Grants.....	33
34	TOTAL INTERGOVERNMENTAL REVENUES (add lines 10 - 33)	34 \$ 52,048
CHARGES FOR SERVICES		
35	General Government (include auto registration, filing fees)	35
36	Police and Fire Contracts	36
37	Other Public Safety (include ambulance)	37
38	Streets and Highways	38
39	Garbage, Recycling and Other Refuse (enterprise fund accounting preferred).....	39 \$ 2,717
41	Parks and Recreation (include hall rent, community center, park dedication fees)	41 \$ 205
44	Cemetery (include plot sales).....	44
45	Other Service Charges (include S.A.C., rents)	45
46	TOTAL CHARGES FOR SERVICES (add lines 35 through 45).....	46 \$ 2,922
47	FINES AND FORFEITS (35000)	47
MISCELLANEOUS REVENUES		
48	Investment Earnings (checking, savings and investments)	48 \$ 836
49	All Other Revenue <input type="text" value="Gopher bounty reimbursement and refunds"/> (identify)	49 \$ 1,267
50	TOTAL REVENUES (should equal total on financial statement)	50 \$ 567,495
OTHER FINANCING SOURCES		
51	Investments - Sold or matured (CDs., savings withdrawals, etc.)	51
52	Borrowing - Bonds Issued (net proceeds).....	52

53	- Other Long-term Debt	53	
54	- Short-term Debt	54	
55	Other Financing Sources (Include Interfund Debt)	55	
56	Operating Transfers from Enterprise Funds and Internal Service Funds	56	
57	Operating Transfers from Governmental Funds	57	
58	TOTAL REVENUES AND OTHER FINANCING SOURCES	58	\$ 567,495

SECTION II: EXPENDITURES

For the Year Ended
December 31, 2009

Include all governmental funds, expendable trust funds and component units. Exclude enterprise funds (sewer, etc.).

		Amount (round to nearest dollar)
GENERAL GOVERNMENT		
1	Governing Board	\$ 7,104
2	Administration and Finance (clerk/treasurer, deputy clerk, etc.)	\$ 17,163
3	Other General Government (elections, assessing, audit, legal, etc.)	\$ 25,375
4	General Government - Capital Outlay	
PUBLIC SAFETY		
5	Police/Sheriff - Current Expenditures (include police relief, forfeiture fund)	
6	- Capital Outlay	
9	Ambulance - Current Expenditures (include rescue squad, 1st responders)	
10	- Capital Outlay	
11	Fire - Current Expenditures (include fire relief)	\$ 79,218
12	- Capital Outlay	
13	Other Protection - Current Expenditures (include building inspection, flood control)	
14	- Capital Outlay	
STREETS AND HIGHWAYS (Roads and Bridges)		
16	Street Maintenance and Storm Sewers (include street cleaning)	\$ 264,339
17	Snow and Ice Removal	\$ 9,368
19	Street Lighting	
20	Street Construction - Capital Outlay (include bridges, sidewalks and storm sewers)	
21	Street - Other Capital Outlay (buildings and equipment).....	
SANITATION (EXCLUDE SEWER)		
22	Garbage and Other Refuse Collection and Disposal (enterprise fund accounting preferred)	
23	Other Sanitation - Current Expenditures (weed & pest control, recycling).....	\$ 2,411
24	Sanitation - Capital Outlay	
CULTURE AND RECREATION		
35	Parks and Recreation - Current Expenditures (include community center, Cable TV).....	\$ 1,265
36	- Capital Outlay	
HOUSING AND ECONOMIC DEVELOPMENT		
37	Housing and Urban Redevelopment - Current Expenditures	
38	- Capital Outlay	
39	Economic Development - Current Expenditures (include business loans).....	
40	- Capital Outlay	
MISCELLANEOUS EXPENDITURES		
47	Cemetery - Current Expenditures.....	
48	- Capital Outlay.....	
49	Pension Contribution (if not allocated)	
50	Insurance (if not allocated)	\$ 9,736
51	All Other - Current Expenditures (identify) 	
52	- Capital Outlay (ONLY items not classified elsewhere)	
53	Capital Project Fund Outlay for Enterprise Funds (water, sewer, etc.).....	
TOTAL CURRENT EXPENDITURES		
54	Calculate (lines 1,2,3,5,7,9,11,13,15,16,17,18,19,22,23,25,27,28,29,31,33,35,37,39,41,43,45,47,49,50,51).....	\$ 415,979
TOTAL CAPITAL OUTLAY		
55	Calculate (lines 4,6,8,10,12,14,20,21,24,26,30,32,34,36,38,40,42,44,46,48,52,53)....	\$ -
DEBT SERVICE		
56	Principal Payments on Bonds	
57	Principal Payments on Other Long-term Debt and Short-term Debt	
58	Interest and Fiscal Charges	
TOTAL EXPENDITURES (should equal total on financial statement)		
59	Calculate (Sum Lines 54 through 58).....	\$ 415,979

OTHER FINANCING USES

60	Investments - Purchased (CDs., savings deposits, etc.)	60	
61	Principal Payments - Refunded Bond (payment to escrow agent)	61	
62	Other Financing Uses (Include Interfund Debt)	62	
63	Operating Transfers to Enterprise Funds and Internal Service Funds	63	
64	Operating Transfers to Governmental Funds	64	
TOTAL EXPENDITURES AND OTHER FINANCING USES			
65	Calculate (Sum Lines 59 through 64).....	65	\$ 415,979

SECTION IV: DEBT STATEMENT - ALL FUNDS

For the Year Ended December 31, 2009

TYPE OF BONDS		BEGINNING OF THE YEAR (a)	ISSUED DURING THE YEAR (b)	PAID DURING THE YEAR (c)	END OF YEAR
1	General Obligation				
2	G.O. Tax Increment				
3	Revenue Tax Increment				
4	G.O. Special Assessment				
5	G.O. Revenue (G.O. backed)				
6	Revenue				
7	Other (MSAH, etc.)				
8	TOTAL BONDED DEBT	\$ -	\$ -	\$ -	\$ -
9	Refunding Bonds (included in debt statement - lines 1-7)				
OTHER LONG-TERM DEBT					
10	Installment Purchase Contracts				
11	Certificates of Indebtedness				
12	Notes (PFA)				
13	Other Long-term Debt				
14	TOTAL OTHER LONG-TERM DEBT	\$ -	\$ -	\$ -	\$ -
15	SHORT-TERM DEBT				
16	INTERFUND DEBT				
ACCOUNTS PAYABLE		General Fund	Special Revenue Funds	All Other Funds	Total All Funds
17	December 31				

\$ -

\$ -

\$ -

\$ -

OK
OK
OK
OK

SECTION VI: EMPLOYEE SALARY AND BENEFITS
For the Year Ended December 31, 2009

GOVERNMENTAL FUND EMPLOYEES		
GENERAL GOVERNMENT (Administration)		
1	Number of Full-time Employees	1 1.00
2	Number of Part-time Employees	2 5.00
3	Total Amount of Salaries/Wages Paid to General Government Employees	3 \$ 51,294
4	Total Amount of Benefits for General Government Employees	4 \$ 9,348
POLICE/SHERIFF/CORRECTIONS DEPARTMENT		
5	Number of Full-time Employees	5
6	Number of Part-time Employees	6
7	Total Amount of Salaries/Wages Paid to Department Employees	7
8	Total Amount of Benefits for Department Employees	8
FIRE DEPARTMENT		
9	Number of Full-time Employees	9
10	Number of Part-time Employees	10
11	Total Amount of Salaries/Wages Paid to Fire Department Employees	11
12	Total Amount of Benefits for Fire Department Employees	12
STREET/HIGHWAY/ROAD DEPARTMENT		
13	Number of Full-time Employees	13
14	Number of Part-time Employees	14
15	Total Amount of Salaries/Wages Paid to Street Department Employees	15
16	Total Amount of Benefits for Street Department Employees	16
SANITATION DEPARTMENT		
17	Number of Full-time Employees	17
18	Number of Part-time Employees	18
19	Total Amount of Salaries/Wages Paid to Sanitation Department Employees	19
20	Total Amount of Benefits for Sanitation Department Employees	20
PARK AND RECREATION DEPARTMENT		
33	Number of Full-time Employees	33
34	Number of Part-time Employees	34
35	Total Amount of Salaries/Wages Paid to Park and Recreation Department Employees	35
36	Total Amount of Benefits for Park and Recreation Department Employees	36
ECONOMIC DEVELOPMENT		
37	Number of Full-time Employees	37
38	Number of Part-time Employees	38
39	Total Amount of Salaries/Wages Paid to Economic Development Employees	39
40	Total Amount of Benefits for Economic Development Employees	40
ALL OTHER GOVERNMENTAL FUND EMPLOYEES		
45	Number of Full-time Employees	45
46	Number of Part-time Employees	46
47	Total Amount of Salaries/Wages Paid to All Other Governmental Fund Employees	47
48	Total Amount of Benefits for All Other Governmental Fund Employees	48
TOTAL GOVERNMENTAL FUND EMPLOYEES		
49	Number of Full-time Employees	49 1.00
50	Number of Part-time Employees	50 5.00
51	Total Amount of Salaries/Wages Paid to All Governmental Fund Employees	51 \$ 51,294
52	Total Amount of Benefits for All Governmental Fund Employees	52 \$ 9,348
ENTERPRISE FUND EMPLOYEES		
53	Number of Full-time Employees	53
54	Number of Part-time Employees	54
55	Total Amount of Salaries/Wages Paid to Enterprise Fund Employees	55
56	Total Amount of Benefits for Enterprise Fund Employees	56
POST-RETIREMENT BENEFITS		
57	Number of Retired Employees Receiving Post-Retirement Benefits	57
58	Total Amount of Post-Retirement Benefits Paid	58

Benefits include employer contributions for insurance, deferred compensation, and retirement benefits, including P.E.R.A. and F.I.C.A.

SECTION VII - SPECIAL DISTRICTS

If you are member of a special district, please identify below:

	NAME OF DISTRICT	TYPE OF DISTRICT	GOVERNING BODIES OF ORGANIZATION
1			
2			
3			
4			
5			

SECTION VIII - JOINT POWERS AGREEMENT

If you participate in one or more joint powers agreement, please identify below:

	ORGANIZATION	PURPOSE OF AGREEMENT	PARTICIPATING GOVERNMENTAL UNITS	INCLUDED IN REPORT
1	Isanti Fire District	Fire Protection	Bradford Township, Oxford Township, Spencer Brook Township, Isanti Township, Athens Township and the City of Isanti	<input checked="" type="checkbox"/> Yes
2				<input type="checkbox"/> Yes
3				<input type="checkbox"/> Yes
4				<input type="checkbox"/> Yes
5				<input type="checkbox"/> Yes
6				<input type="checkbox"/> Yes
7				<input type="checkbox"/> Yes
8				<input type="checkbox"/> Yes
9				<input type="checkbox"/> Yes
10				<input type="checkbox"/> Yes

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Contact Information: The contact information required in the forms is public information; it will be available to anyone on request.

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Upload a Completed Form:

Thank you. Your submission has been received.

Confirmation ID: f099ae5c-730c-42ec-83d8-09d0cd666822

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